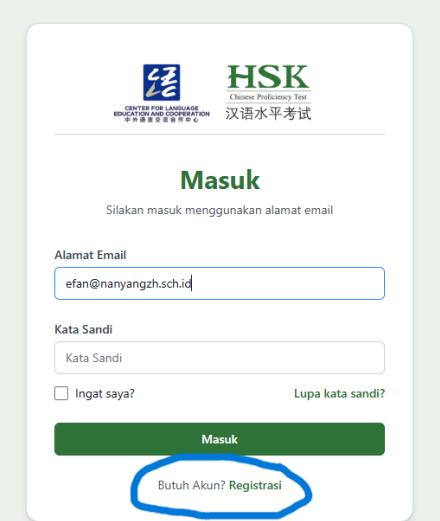
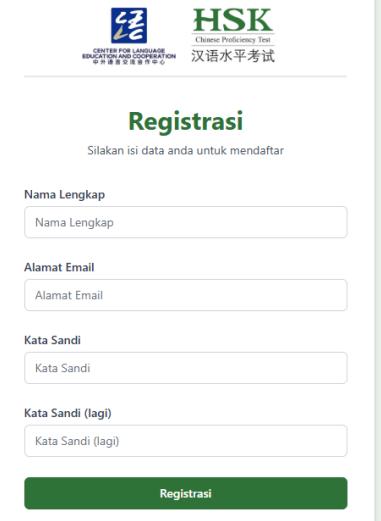


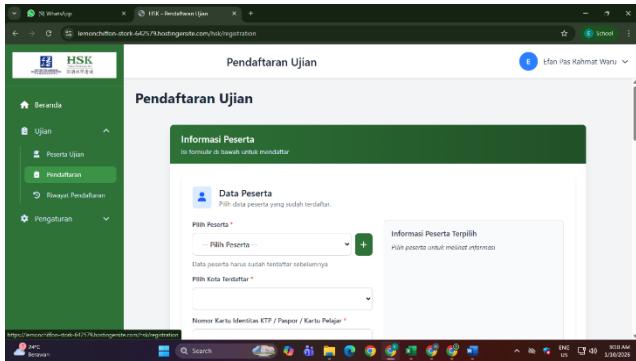
Panduan Pendaftaran Ujian HSK di Lembaga Pendidikan Nanyang Zhi Hui

1. Masuk ke website aplikasi
2. Registrasi terlebih dahulu
 - a. Klik Registrasi

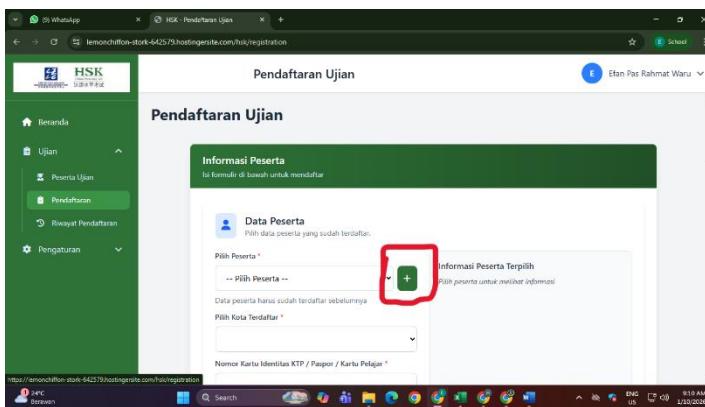




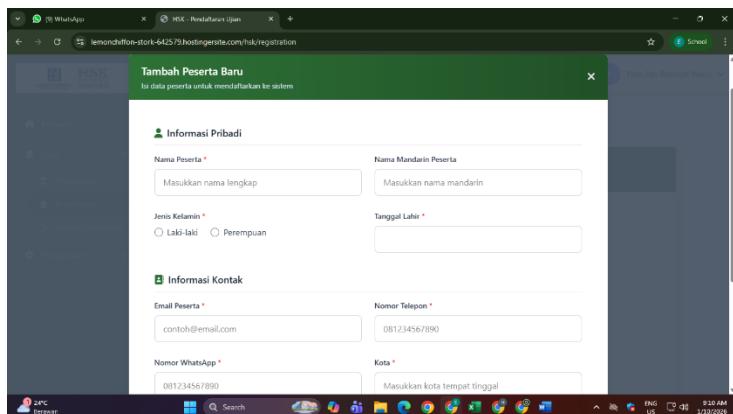
3. Masuk ke menu Ujian, lalu klik Pendaftaran
- a. Tampilan menu ujian, klik pendaftaran



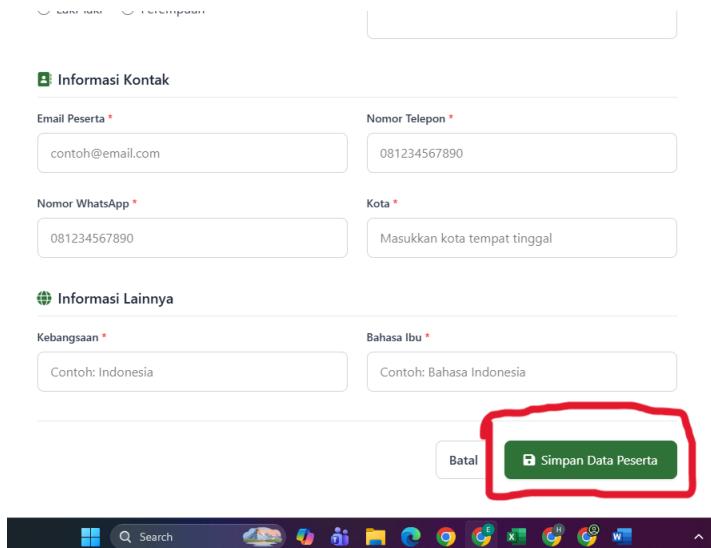
- b. Klik tombol Tambah



c. Maka muncul tampilan seperti ini, isi data peserta yang akan ujian HSK

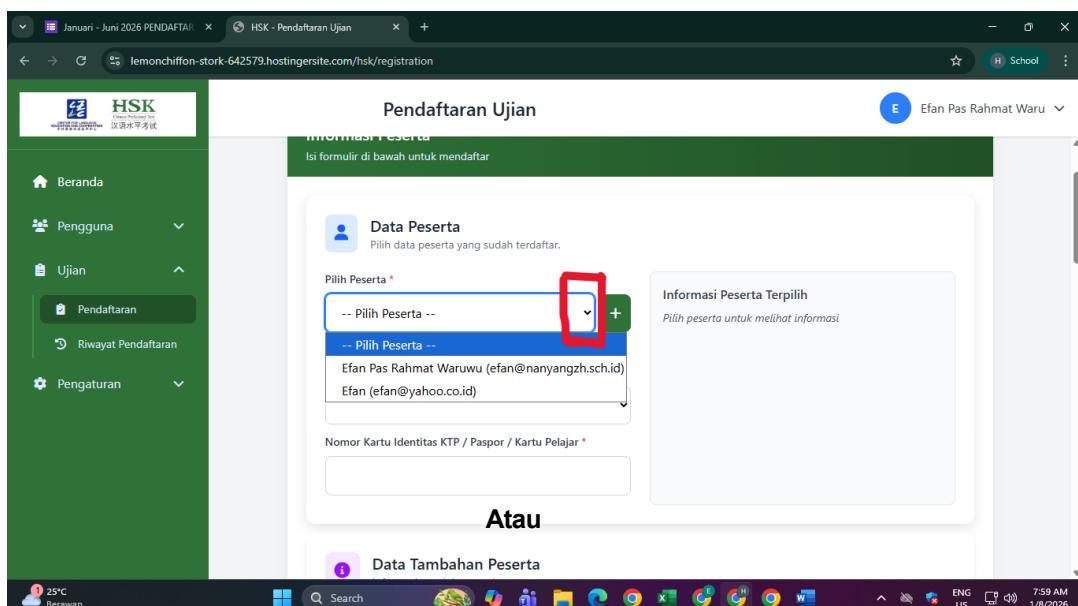


d. Lalu klik tombol Simpan Data Peserta



4. Masuk ke menu Ujian, Klik menu Pendaftaran

a. Klik Dropdown pada kotak dialog, pilih nama peserta yang akan ujian HSK



b. Isi Nomor Passpor/KTP/Kartu Pelajar

The screenshot shows the 'Pendaftaran Ujian' (Registration) page. On the left sidebar, under 'Ujian', 'Peserta Ujian' is selected. In the main area, there's a 'Data Peserta' section where a user named 'Efan Pas Rahmat Waruwu' is chosen. Below it, a dropdown menu 'Pilih Kota Terdaftar' is set to 'Medan'. A large red box highlights the input field for 'Nomor Kartu Identitas KTP / Paspor / Kartu Pelajar'. To the right, a box titled 'Informasi Peserta Terpilih' displays details like name, gender, date of birth, email, phone number, and address.

c. Isi berapa lama belajar bahasa mandarin, Upload Pasphoto 3x4 ukuran file 50 Kb – 200 Kb, Upload KTP/Passpor/Kartu pelajar

This screenshot shows the continuation of the registration form. It includes sections for 'Data Tambahan Peserta' (Additional Participant Data) and 'Upload Dokumen' (Upload Document). The 'Pas Foto Terbaru' (Latest Passport Photo) and 'KTP/Paspor/Kartu Pelajar Terbaru' (Latest ID Card) fields are both highlighted with red boxes. Each field has a 'Klik untuk upload pas foto' (Click to upload passport photo) or 'Klik untuk upload KTP/Paspor/Kartu Pelajar' (Click to upload ID Card) button and a 'Pilih File' (Select File) button.

d. Pilih Jadwal ujian HSK

This screenshot shows the 'Jadwal Ujian' (Exam Schedule) section. It lists available exam dates: 'Semua Tanggal' (All Dates), '2026-03-22', and '2026-04-11'. For each date, specific exam levels and their details are shown:

- HSK Level 1 (2026-04-11):** Waktu: 13:30 - 14:05, Kuota: 0 / 45, Biaya: Rp 250.000. A blue 'Pilih Jadwal Ini' (Select This Schedule) button is present.
- HSK Level 2 (2026-04-11):** Waktu: 09:00 - 09:50, Kuota: 0 / 45, Biaya: Rp 320.000. A blue 'Pilih Jadwal Ini' button is present.
- HSK Level 3 (2026-04-11):** Waktu: 13:30 - 14:55, Kuota: 0 / 45, Biaya: Rp 700.000. A blue 'Pilih Jadwal Ini' button is present.

Below these, buttons for 'HSK LEVEL 4 + Tersedia', 'HSK LEVEL 5 + Tersedia', and 'HSK LEVEL 6 + Tersedia' are visible.

e. Centang kotak dialog pernyataan, lalu klik daftar

The screenshot shows the 'Pendaftaran Ujian' (Registration) page. On the left is a sidebar with 'Beranda', 'Ujian' (selected), 'Peserta Ujian', 'Pendaftaran' (highlighted in blue), and 'Riwayat Pendaftaran'. The main area has a title 'Konfirmasi Pendaftaran' with a note: 'Pastikan semua data yang diisi sudah benar sebelum submit'. It lists fields: Nama Peserta, Jadwal Ujian; Kota, Lama Belajar; Asal Institusi, Level HSK; Biaya Ujian. Below is a checkbox for accepting terms and conditions, which is circled in red. At the bottom right is a 'Daftar' button, which is also circled in red.

f. Kemudian lakukan pembayaran dan kirim bukti transaksi

The screenshot shows the 'Konfirmasi Pembayaran' (Payment Confirmation) page. The sidebar is identical to the previous one. The main area shows fields for 'Bank Pengirim' (selected as 'Pilih Bank') and 'Nama Pengirim', and 'Jumlah Transfer' (500000) with 'Tanggal Transfer'. Below is a section for 'Bukti Transfer' with a file upload input and a 'Pilih File' button. At the bottom right is a 'Kirim Bukti' button, which is circled in red.

5. Untuk melihat pendaftaran diterima atau ditolak boleh di cek dimenu Riwayat Pendaftaran

The screenshot shows the 'Riwayat Pendaftaran' (Registration History) table. The columns are: ID, PAKEU UJIAN, NAMA PESERTA, STATUS PEMBAYARAN, STATUS PENDAFTARAN, and AKSI. The data includes:

ID	PAKEU UJIAN	NAMA PESERTA	STATUS PEMBAYARAN	STATUS PENDAFTARAN	AKSI
4-11	HSK Level 1	Efan Pas Rahmat Waruwu	Belum Lunas	Ditolak	<button>Lihat Detail Pendaftaran</button>
3-22	HSK Level 1	Andika	Lunas	Terverifikasi	<button>Lihat Detail Pendaftaran</button>
3-22	HSK Level 3 + HSKK Basic	Wirata Dharma Kusno	Belum Lunas	Menunggu Verifikasi	<button>Lihat Detail Pendaftaran</button>
3-22	HSK Level 1	Wirata Dharma Kusno	Belum Lunas	Menunggu Pembayaran	<button>Upload Bukti Pembayaran</button>
3-22	HSK Level 3 + HSKK Basic	Elbita	Belum Lunas	Menunggu Pembayaran	<button>Upload Bukti Pembayaran</button>

At the bottom, it says 'Menampilkan 1-5 dari 54 data' and has navigation buttons for pages 1 through 11.

Klik Lihat Detail pendaftaran, maka akan muncul status pendaftaran : Menunggu Verifikasi, Pendaftaran Berhasil, pendaftaran ditolak

The screenshot shows a web-based application for HSK registration. On the left, there's a sidebar with 'Beranda', 'Ujian' (which has 'Peserta Ujian', 'Pendaftaran', and 'Riwayat Pendaftaran' sub-options), 'Pengaturan', and other links. The main area is titled 'Pendaftaraan Ujian'. It displays a table of 'Riwayat Pendaftaraan' with columns: AL, FAKET UBIAN, NAMA PESERTA, STATUS PEMBAYARAN, STATUS PENDAFTARAN, and AKSI. The fourth row, which corresponds to the registration with ID 4-11, has the following details: AL 4-11, FAKET UBIAN HSK Level 1, NAMA PESERTA Efan Pas Rahmat Waruwu, STATUS PEMBAYARAN Belum Lunas, STATUS PENDAFTARAN Menunggu Verifikasi, and AKSI containing a 'Lihat Detail Pendaftaran' button. This button is highlighted with a red box.

a. Status Pendaftaran : Menunggu Verifikasi

This screenshot shows the detailed view of a specific registration entry. The top navigation bar includes 'Beranda', 'Ujian' (with 'Peserta Ujian', 'Pendaftaran', and 'Riwayat Pendaftaran' options), 'Pengaturan', and other links. The main content area is titled 'Pendaftaraan Ujian' and shows a 'Status Pendaftaran' section with the status 'Menunggu Verifikasi'. Below this, there are two main sections: 'Informasi Peserta' and 'Dokumen Peserta'. The 'Informasi Peserta' section contains personal data like name, gender, email, and phone number, along with institutional data like name, address, and study duration. The 'Dokumen Peserta' section is currently empty. The status 'Menunggu Verifikasi' is also displayed above the 'Dokumen Peserta' section.

b. Status pendaftaran : Pendaftaran Berhasil

This screenshot shows the detailed view of a specific registration entry for a successful registration. The top navigation bar is identical to the previous screenshot. The main content area is titled 'Pendaftaraan Ujian' and shows a 'Status Pendaftaran' section with the status 'Terverifikasi'. Below this, there are two main sections: 'Informasi Peserta' and 'Dokumen Peserta'. The 'Informasi Peserta' section contains personal data like name, gender, email, and phone number, along with institutional data like name, address, and study duration. The 'Dokumen Peserta' section is currently empty. The status 'Terverifikasi' is also displayed above the 'Dokumen Peserta' section.

c. Status Pendaftaran : Pendaftaran ditolak

The screenshot shows a computer monitor displaying a web browser window for the HSK Registration System. The main content area is titled "Status Pendaftaran" with a red "Ditolak" (Rejected) button. Below this, there are two sections: "Informasi Peserta" and "Data Pendaftaran". Under "Informasi Peserta", it lists personal information: Nama Lengkap (Efan Pas Rahmat Waruwu), Jenis Kelamin (Laki-laki), Email (efan@nanyangzh.sch.id), and No. Telepon (081260734071). Under "Data Pendaftaran", it lists institutional information: Asal Institusi (Nanyang Zhi Hui), Lama Belajar (3 tahun), Tanggal Daftar (10/01/2026 10:14), and No Identitas KTP / Paspor / Kartu Pelajar (Indonesia). At the bottom of the page, there is a section titled "Dokumen Peserta" which is currently empty. The browser's address bar shows the URL: lemonchiffon-stork-642579.hostingersite.com/hsk/registration-detail/61. The operating system taskbar at the bottom shows various open applications like WhatsApp, Microsoft Edge, and File Explorer.

Jika pendaftaran ditolak, cek riwayat pendaftaran. Dibagian riwayat validasi cek alasan penolakan. Lalu perbaikilah apa yang jadi alasan penolakan. Contoh : kekurangan pembayaran, bukti pembayaran yang tidak sesuai, pasphoto yang tidak memenuhi standar

This screenshot shows the same HSK Registration System interface as the previous one, but with a red box highlighting the "Riwayat Validasi" (Validation History) section. This section contains a single entry: "tidak sesuai nominal pembayaran" (Payment amount does not match). To the right of this entry is a red "Ditolak" (Rejected) button. Below this, there is a "Pembayaran" (Payment) section with a timer showing "04:54:01" and a note about the payment deadline. The payment details show "OCBC" as the bank and "1838-0000-1640" as the account number. The operating system taskbar at the bottom shows various open applications like WhatsApp, Microsoft Edge, and File Explorer.